

Nursery Attendant Position

The Nursery Attendant will provide care & nurture to all children in the church Nursery.

MINISTRY AREA/DEPARTMENT	Nursery
POSITION	Nursery Attendant
ACCOUNTABLE TO	Nursery Coordinator & Director of Children's Ministry
MINISTRY TARGET	Babies, toddlers and their parents
POSITION IS	Paid, hourly (\$15.00 per hour)
POSITION MAY BE FILLED BY	Church Member; attends church regularly
MINIMUM MATURITY LEVEL	Growing Christian
TALENTS OR ABILITIES DESIRED	Reliable; Loves babies and children; No criminal record
BEST PERSONALITY TRAITS	Cheerful; Kind; Dependable-leader
PASSION FOR	Protecting, caring for and showing love of Christ to young ones Offering a safe environment where parents are comfortable leaving their little ones

ANTICIPATED TIME COMMITMENTS:

1. **Doing Ministry/preparing for ministry:** 3 hours per week; 2 weeks per month

RESPONSIBILITIES/DUTIES:

1. Organize the nursery and ensure its cleanliness and safety.
2. Greet parents and children before each Worship Service and Sunday School.
3. Have parents sign in their children and collect pertinent information:
 - a. cell phone #'s
 - b. where parents will be in the building while their children are in the nursery.
 - c. any allergies or other concerns
4. Routinely inspect nursery equipment, toys and supplies:
 - a. Report repair and maintenance needs to appropriate personnel.
 - b. Restock supplies when needed.
5. Work with the Nursery Coordinator to ensure Nursery coverage each week.
6. Collect and launder used crib sheets after each Sunday on duty.
7. Clean/disinfect dirty toys as necessary.